



SHIV NADAR SCHOOL

Education for Life



**GLOBAL VOICES
CLIMATE CHOICES**

MODEL UNITED NATIONS 2024

IPC GUIDELINES



INTERNATIONAL PRESS CORPS (IPC)



At Shiv Nadar School, Noida, Model United Nations (SNSMUN), the IPC has been established as a body of journalists, illustrators and photographers that work together to document, analyse, and report on the MUN. Between passionate debates and harmonious resolutions, the IPC acts as a platform that allows students to bring the nuances of the MUN to the forefront through articles, satirical pieces, cartoons, interviews, snapshots and more. Members of the IPC will be encouraged to cover specific committees in detail while also getting the opportunity to engage with the committee, with the aim of accelerating discussions and calling delegates into question.

Working of the Committee

Delegates of the IPC will contribute to a newsletter called 'The Delegate Daily'. Every morning, they are required to report to the IPC committee room in the Senior Library on the 3rd floor. There, they will receive briefings on the day's tasks, including detailed qualitative and quantitative expectations for each assignment. Deadlines for each assignment will be specified, and it is crucial that delegates meet these deadlines, as timely submissions are key to the success of the IPC.

All delegates are required to bring their own necessary equipment: journalists must bring their electronic devices and chargers, illustrators should bring their art materials, and photographers need to bring their cameras. Internet access and charging ports will be available in the IPC committee room.

During committee sessions, IPC delegates have the option to either observe the debates in their assigned committees or remain in the IPC committee room to work on their tasks. If delegates choose to attend sessions in their assigned committees, it is crucial they do not disrupt proceedings. They are encouraged to ask questions and seek clarifications from committee delegates via chits when the floor is open for them. Approaching the Executive Board should be done only when appropriate.

Press Ethics

Press ethics is the adherence to integral standards and principles in the dissemination of information, ensuring accuracy, fairness, and impartiality. It involves maintaining transparency and accountability to foster public trust and uphold the credibility of the media. IPC delegates are expected to uphold all standards of media ethics in the pieces they submit, and must adhere to the following rules:



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1. All work submitted must be original and must be done during the two days of the MUN conference only. Pre-prepared pieces of any sort will not be accepted.
2. Plagiarism and use of AI in submissions is prohibited. If caught, it will result in immediate disqualification from the awards process.
3. All work should be authentic and ensure their sources are credible and reliable. Anonymity of sources when requested must be safeguarded, however, the intention behind the request may be revealed.
4. The press is accountable for their reportage and must always preserve the integrity of their reports, be it in the form of written, drawn or clicked media.
5. The press must never present partial truth, misuse data, or warp facts.

Press Conferences

Press conferences enable IPC delegates to act as intermediaries between those being questioned and those posing the questions. At SNSNMUN, all IPC delegates will conduct press conferences in their respective committees. Each press conference will last 15-20 minutes, with each IPC member asking 2-3 questions, excluding follow-ups. Before the conference, delegates must formulate impeccable questions based on research, evidence, and their observations of committee proceedings. Preparing a surplus of questions is essential to avoid repetition if another IPC delegate has already asked a similar question.

Questions may be directed to specific delegates, members of a particular bloc, or the committee at large. If the question is directed to a bloc or the committee at large, the Director IPC will determine who responds. Follow-ups are encouraged if the initial answer is unsatisfactory and reflect the IPC member's grasp of the agenda. However, permission for follow-ups is at the discretion of the Director IPC. While confidence and spontaneity are crucial during a press conference, the quality of questions remains paramount.



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FOR JOURNALISTS

This year, the journalists of the International Press Corps will have the responsibility of holistically representing their allotted news agencies. They will not only embody agency bias but also analyse the committee proceedings and reflect the same in their written pieces. Journalists will be assigned 1-2 pieces a day to work on and will have full freedom to collaborate with illustrators and photographers in the same committee as them to enhance the quality of their pieces.

Research:

Being allotted news agencies, journalists will require extensive research to provide a clear and honest picture of the happenings of the committee. Please note that articles written are not meant to be simply records or documentations of committee proceedings, and must display political, social and economic analyses of the issues being tackled by the committee. Tips from researching are as below:

1. **Agency Bias:** A news agency to a journalist is what a country is to a delegate – it defines the identity that you, as a journalist, would be required to adopt and imbibe in all written pieces. Read up on your allotted agency, relative biases and political alignments, and try reading agenda-specific articles written by your agency.
2. **Background Guides:** It is highly recommended that journalists go through the background guides of their allotted committees as a starting point to gain an idea of the agenda at hand. Further research is encouraged.
3. **Be familiar with opposing/parallel views** compared to your own agency's bias, and correlate the agenda and its underlying principles with those of the country that your news agency belongs to.

Position Papers:

Journalists will also be required to submit a Position Paper before the conference begins to convey their understanding and analysis of the below mentioned topics through organised and detailed writing.

Word Limit: 600-750 words



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All journalists are required to thoroughly research all aspects of their allotted agencies and explain its relevance to the committee agendas at hand. Journalists must delve into the background of their agencies and their political, social and economic views. They may also shed light on what their news agency hopes to achieve in committee.

It is to be noted that the deadline for submitting the position paper is 11:59 PM on 29th of July, 2024. All papers must be emailed to ipc.snsmun@gmail.com in the form of a PDF.

Press Conference Analytical:

After the Press Conference, Journalists will be expected to submit a short analytical piece (350-400 words) based on the questions asked and responses provided. It should be a short, crisp sketch of the press conference laced with analysis and opinion, keeping agency bias in mind.

Submission Guidelines:

Following are the guidelines that must be kept in mind for formatting and submission of all pieces of writing. Please note once again that you will be required to carry your own device for conference.

- Font: Arial, Colour: Black
- The use of personal pronouns in articles must be always avoided.
- The byline must always state the name of the journalist and the agency name (e.g. *ABC of Al Jazeera*)
- Pieces submitted must be named as follows: NewsAgency_CommitteeName
- All articles are to be emailed to ipc.snsmun@gmail.com in the form of a PDF.
- Deadlines are strict and must be adhered to.

Text	Size	Alignment	Emphasis
Heading	16	Centre	Bold
Byline	14	Centre	Italics
Quotes	12	Centre	Italics
Body Text	12	Justified	None



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FOR ILLUSTRATORS

Illustrators of the International Press Corps will have the responsibility of satirically capturing moments in committee. Illustrators will be assigned 1-2 pieces a day to work on and will have full freedom to collaborate with journalists and photographers in the same committee as them to enhance the quality of their pieces.

These pieces must be hand drawn on paper. Please note once again that you will be required to carry your own art materials and other equipment you may require.

While presenting their art, illustrators should keep the following points in mind:

1. **Respect and Sensitivity:** While exaggeration is key to caricature, it's important to avoid offensive depictions. Respect the subject's features and avoid perpetuating stereotypes.
2. **Context and Relevance:** Ensure that the caricature is relevant to the context of the committee, or the personality being portrayed. It should contribute meaningfully to the agenda and should not be a mode of ridicule.
3. **Clarity and Recognition:** Even with exaggerated features, the caricature should still be recognizable. Focus on distinct characteristics that make the person identifiable.
4. **Humour:** Illustrations should be fun and engaging. Aim to bring a light-hearted touch without crossing into mockery.
5. **Ethical Considerations:** Maintain professionalism and adhere to ethical standards. Avoid political bias or personal attacks through your art.

Research:

For the art to have the most impact and be the most relevant to the agenda, it is advised that illustrators do their own research on the committee to understand the flow of committee. Tips from researching are as below:

1. **Background Guides:** It is highly recommended that illustrators go through the background guides of their allotted committees as a starting point to gain an idea of the agenda at hand. Further research is encouraged.



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2. Be familiar with opposing/parallel views that could arise in committee and correlate the agenda and its underlying principles with those of the countries participating.

Press Conference Comic Strip:

After the Press Conference, Illustrators will be expected to submit a comic strip based on the questions asked and responses provided. It should be a short, crisp depiction of the press conference laced with satire and humour and must capture the essence of the scene with respect to the agenda.

Submission Guidelines:

Following are the guidelines that must be kept in mind for formatting and submission of all pieces of art.

- Pieces submitted must be named as follows: FullName_CommitteeName
- Each piece of art should be given a title and should be accompanied by a small caption that briefly explains what the illustration is trying to depict.
- All illustrations are to be emailed to ipc.snsmun@gmail.com in the form of a PDF/PNG/JPG/JPEG.
- Deadlines are strict and must be adhered to.



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FOR PHOTOGRAPHERS

Photographers of the International Press Corps will have the responsibility of honestly capturing moments in committee. Having the least bias and the clearest intentions, a photographer's role is essential as it forms the basis of transparency in media. Photographers will be required to submit 10-12 photos a day and will have full freedom to collaborate with journalists and illustrators in the same committee as them to enhance the quality of their pieces.

While clicking photos, photographers should keep the following points in mind:

1. **Ethical Conduct:** Always obtain consent before taking photos, especially in sensitive situations. Respect privacy and avoid intrusive behaviour.
2. **Context and Storytelling:** Aim to tell a story with your photos. Capture moments that convey the essence of the event or subject, providing context and emotion.
3. **Adaptability:** Be prepared to adapt to changing conditions and unexpected moments. Flexibility can help you capture the best shots even in challenging situations.

Please note once again that you will be required to carry your own camera and other equipment you may require.

Research:

For the photos to have the most impact and be the most relevant to the agenda, it is advised that photographers do their own research on the committee to understand the flow of committee. It is highly recommended that photographers go through the background guides of their allotted committees as a starting point to gain an idea of the agenda at hand. Further research is encouraged.

Press Conference Collage:

After the Press Conference, Photographers will be expected to submit a collage of photos based on the questions asked and responses provided. It should be clear shots of the press conference capturing the essence of the agenda, and preferably telling a story using only the lens. Video/montage submissions will be accepted for this submission and will be highly encouraged.



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Submission Guidelines:

Following are the guidelines that must be kept in mind for formatting and submission of all photos.

- Pieces submitted must be named as follows: FullName_CommitteeName
- Each photo should be given a title and be accompanied by a small caption that briefly explains what the photo is trying to depict.
- All photos are to be emailed to ipc.snsmun@gmail.com in the form of a PDF/PNG/JPG/JPEG, and videos in the MP4 format.
- Deadlines are strict and must be adhered to.